

**BYLAWS OF THE
CROSSWINDS R/C CLUB**

Update Adopted January 14, 2009

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**ARTICLE I
Name and Location**

Section 1

The name of this organization shall be the Crosswinds R/C Club. Hereinafter in this document referred to as the club.

Section 2

The office location and principle mailing address shall be the mailing address of the presiding secretary unless otherwise stated by the executive council.

Section 3

The club is and always shall be a non profit organization organized under the laws of the State of Colorado, and the rules and regulations of the Academy of Model Aeronautics through which the club is chartered.

**ARTICLE II
Purpose**

Section 1

The primary purpose of the club is to openly promote and foster the enjoyment of its members through the construction and safe operation of model aircraft.

Section 2

Other purposes of the club are listed below but may not be limited to those listed.

- a. To offer further education opportunities, through the local school and parks system, and to the local populace of the area in the art of model construction and operation.
- b. To promote competitive events with other clubs and modelers as may be scheduled by the club.
- c. To provide an organization through which information may be centralized regarding the operation of models within this geographical area primarily to promote the safe operation of models of all types.
- d. To provide technical information or resources to local government regarding model aviation as may be needed or requested where the club flying site is located within the local government's jurisdiction.
- e. To promote acquisition of new club members and to provide flight instruction as may be needed or requested.

**ARTICLE III
Membership**

Section 1

Any individual who indicates an interest in model aviation or furthering the purposes of the club shall be eligible for membership provided they have not been previously ejected from another area club for violation of club or AMA rules.

Section 2

Junior members shall be those not yet reaching the age of 19 as of May 1. Otherwise, all members are considered open members. When a junior or family member no longer qualifies for that membership, the member will be required to maintain a separate membership. However, a new member initiation fee will not be assessed. Family members shall include all members of a single household properly licensed according to these bylaws. Honorary members shall include those deemed deserving of such an honor who may not be licensed members but have contributed to the purpose of the club.

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Section 3

Upon acceptance of membership, each individual shall agree to accept and abide by the bylaws and rules of the club, and shall pay dues to the club as set forth in these bylaws.

Section 4

No member shall have the right, title, or interest in or to any club property.

Section 5

All flying members of this club shall also be members of the Academy of Model Aeronautics (AMA). IMAA or other such entities will not be considered a substitute for the AMA membership.

Section 6

The membership dues amount shall be established by majority vote of the members and may be adjusted by a voting quorum once per year.

Membership dues for the following fiscal year shall be established using the following guidelines.

The Executive Council will present a budget of proposed expenditures to the membership for vote. Total expenditures for the year will be divided by the total number of current open members as verified against the club membership roster. The corresponding result shall establish the guideline for the annual membership dues amount. The club executive council or its designees shall then recommend to the members whether the annual dues amount need to be increased or decreased in order to fully fund the budget. Surplus funds will be used to reduce club debt first, followed by future capital improvements to be established in a separate fund.

As of April 2008, our dues structure is as follows:

Junior Member	\$55.00
Open Member	\$100.00
New Member Initiation (open member)	\$100.00

Any increase or decrease in the computation of yearly dues mentioned above will incrementally adjust the dues structure of each type of membership, in accordance with the open membership rate. All Initiation fees will be maintained in a separate fund to retire runway debt and runway maintenance.

Section 7

No club expenditures, (including capital expenditures) shall be incurred unless funds are already in place to cover the expenses.

**ARTICLE IV
Resignation, Termination, Disciplinary
Action, Exclusion, Expulsion
And Reinstatement of Membership**

Section 1

Any member in good standing may resign his membership by giving written notice to the President.

Section 2

If any flying member fails to renew his AMA membership prior to the end of each calendar year or fails to present evidence of the renewal to the club secretary, he/she shall be dropped from the club roster on January 1 and must be reinstated by a majority vote of a Quorum of the membership following AMA renewal. Such reinstated members however, shall not be required to pay a second new member initiation fee (runway fee).

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Section 3

Any individual may be expelled or excluded from membership by a majority vote of the executive council if the executive council determines that such individual willfully commits any act or omission which is a violation of these bylaws and club rules, or is found to be in violation of any AMA safety rules, or knowledge that such individual has violated another club's rules (including rude or abusive behavior).

Prior to the executive council making a recommendation to expel any member for any of the aforementioned violations, the executive council may first send a warning letter describing the issue and date of occurrence and advising that further violations will result in the executive council recommending expulsion.

**ARTICLE V
Dues**

The club fiscal year begins May 1 and ends on April 30 of the following year. Annual dues are expected to be paid in full and payment shall be considered delinquent if not received by the club Secretary/Treasurer by the first day of June. New members that join the club subsequent to the start of the new dues cycle shall have their annual dues prorated in accordance to the following schedule;

May 1st-July 31 st	100%
Aug 1st-Oct 30 th	75%
Nov 1st-Jan 31 st	50%
Feb 1st-Apr 31 st	25%

Any member whose dues are not received by June 1st shall be sent a communication by the club Secretary/Treasurer advising the member will be dropped from the club roster if the full year's dues are not remedied within 72 hours from date of communication. Hardship cases will be presented to the board for review.

**ARTICLE VI
Work Bond**

This section reserved

**ARTICLE VII
Books and Records**

The club shall maintain such books and records as may be necessary to assure the continuity of the club including but not limited to membership roster, executive council minutes, club meeting minutes, dues records, treasury accounting records, leases and amendments, and all other general records and correspondence relating to the club's history. These records shall be made available upon reasonable written request for inspection by any member in good standing and at all times for the inspection of any club officer.

**ARTICLE VIII
Meetings**

Section 1

The executive council shall meet at least once each calendar quarter but may be called to special meeting anytime at the discretion of the President. The council shall have the authority to conduct routine business for the club as it deems necessary.

Section 2

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The regular club meetings may be held at least once per month on a day that suits the majority of members. Every attempt shall be made to schedule the meetings on the same day each month and at the same location, which shall be centrally located to the membership, with the exception that the meetings during the summer months may be held at the club field if desired. A special meeting may be called by any member after 5 days written notice to all members. Such notice must state the purpose of the special meeting and a reasonable explanation why the meeting is necessary.

The regular meeting location shall be announced prior to the meeting and in the monthly newsletter. In the event the meeting location must be changed, every attempt shall be made to notify all members within a reasonable time frame.

**ARTICLE IX
Nomination and Elections**

Section 1

There shall be five elected positions on the club executive council consisting of the President, Vice-President, Secretary/Treasurer, Safety Officer, and Member at Large.

Section 2

Additional elected positions within the club structure shall be determined by a voting Quorum of the membership.

Section 3

The positions of President, Vice-President, Secretary/Treasurer, Safety Officer and Member at Large, shall be elected every two (2) years and so as to maintain club continuity, the outgoing President may serve in an Ex Officio capacity for one (1) year. The term of office for club elected positions shall be two (2) years. Club officer positions shall be held by club Members only.

Section 4

The position of club Communication Director shall be appointed by the President and shall serve for two (2) years and shall be a non-voting member of the executive council.

Section 5

The position of club Membership Director shall be appointed by the President and shall serve for two (2) years and shall be a non-voting member of the executive council.

Section 6

Nominations for elected club positions meeting the criteria established in Section 3, of Article IX, will be accepted by the club Secretary/Treasurer during the months of August and September each year. Nominations will be posted in the club newsletter along with any campaign information desired by the nominee. All nominations shall be announced at the regular monthly club meeting in October, with elections held at the regular monthly November meeting. Eligible position candidate(s) receiving the most votes will be elected to the position. Voting for club officers will be by secret written ballot. Elected positions will assume office on January 1 following the election.

Any member in good standing may cast his/her ballot in person or by proxy, and may send his/her vote to the club Secretary/Treasurer by mail or email. Mailed or emailed votes must be received by the club Secretary/Treasurer not later than the day of the regularly scheduled November monthly meeting. Proxy ballots must include the members name, candidate selection, AMA number and Signature or email address.

Section 7

In the event any club elected position is unable to fill out his/her term, the club President may appoint a member to fill the remaining term, with the exception that if the President vacates that position the vice-President will automatically move up to President and will then appoint a new vice-President to fill out the remainder of the term.

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ARTICLE X
Officers**

Section 1

PRESIDENT - The club President shall be responsible for facilitating all regularly scheduled monthly meetings unless otherwise designated. The club President shall also be the chairperson at all executive council or special meetings as may be called. The President shall represent the club to the AMA, local government, or other external party(ies) unless otherwise designated. The club President shall appoint all committees, and establish a meeting place and time for all executive council meetings.

VICE-PRESIDENT - The club Vice-President shall be responsible to the President for management of the daily operations of the club including arranging the monthly meetings and location, club programs, and proper review of the club records. He or she shall preside at and be spokesperson for the club at the direction of the President and any time the President is unable to attend.

SECRETARY/TREASURER - The club secretary/treasurer shall maintain all financial records of the club. The Secretary/Treasurer shall record and report the minutes of the prior month's club meeting during the regularly scheduled membership meetings. The Secretary/Treasurer shall be responsible for producing and forwarding any reports or charter renewal documents that may be required by AMA or any of the club officers. This elected position is responsible for maintaining the club roster in a current fashion.

The Secretary/Treasurer or his/her designee, will ensure that a prospective club member is provided with all applications and/or documents that may be necessary to become a member, as well as ensure such applications are processed.

The Secretary/Treasurer shall, subject to the provisions of Article VII, make the club financial records available for inspection by any club member in good standing during any of the regularly scheduled monthly club meetings and to club executive council members upon demand. He or she will report to the membership at each regularly scheduled monthly club meeting regarding all financial transactions during the prior month. The Secretary/Treasurer shall cause annual dues notices to be delivered to each club member of record no later than April 15 each year. He or she will collect club member dues payments either in person or by mail by or before May 31 each year. The Secretary/Treasurer shall provide a report to the President no later than May 20 each year listing all club members that have not paid their annual dues for the coming year. He or she shall record all invoices and pay such invoices related to the club's continuity as directed by the executive council.

SAFETY OFFICER - The role of club Safety Officer is to develop, communicate, and train club membership in safe aeromodeling practices and procedures as it relates to the club's goal to have a history and future of zero accidents or incidents resulting in serious personal injury or death, and property damage. The club Safety Officer shall be empowered to enforce the AMA safety rules or additional club safety rules or noise limits as may be adopted and amended from time to time. The club Safety Officer is also directed to terminate all activity or behavior at the club field at any time when he or she feels safety is being compromised. The club Safety Officer shall have the full backing and support of the executive council regarding the fulfillment of duties and responsibilities of this elected position. He or she shall cause to be produced and published the club's safety and noise limit rules which shall be provided to all members and prospective members, as well as posted in a conspicuous location at the club flying site. The Safety Officer may delegate his or her authority to any open club member in good standing if he or she is unable to fulfill the position responsibilities during scheduled club functions or events.

MEMBER AT LARGE - The role of Member at Large is to represent the general membership by providing advocacy on their behalf for any issues, concerns, suggestions and the like as may be brought to his or her attention, and raise such matters to the executive council for consideration. The club President may direct the Member at Large to fulfill specific duties such as coordination of the club's annual work day or other such activities as may be appropriate and consistent for a membership advocacy role. The Member at Large is a voting member of the executive council.

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COMMUNICATION DIRECTOR – The primary role of the Communication Director will be to prepare and assemble the club’s monthly newsletter and oversee the maintenance of the club’s website, and is empowered by the club President to procure such individual reports as may be needed to fulfill this responsibility. The Communication

Director may exercise discretionary authority to implement enhancement(s) of existing tools or the appointment of additional club members to assist in the production of the newsletter or other tasks as may be appropriate. The Communication Director will report from time to time to the executive council regarding the applicability of current communication tools or mediums to serve the intended purpose of producing the monthly newsletter or club website.

MEMBERSHIP DIRECTOR – The primary role of the Membership Director will be ensure new members are properly oriented into the club, including but not limited to the club flying site, member etiquette, safety and noise rules, and general assistance of the Secretary/Treasurer in the annual collection of membership dues. The Membership Director will also be available to talk with prospective new members and answer any questions about the club. The Membership Director shall have discretionary authority to appoint additional club members as may be needed to fulfill his or her responsibilities.

**ARTICLE XI
Quorum**

Section 1

A quorum shall be defined as 10% of club members in good standing that must be present during regularly scheduled monthly club meetings or such special meetings that may be scheduled from time to time, prior to conducting a vote on matters of importance including, but not limited to, election of club officers, approving changes to annual dues or approving capital improvements. A quorum of the executive council shall consist of the President and 3 additional voting members of the executive council.

Section 2

On matters of importance that may be published in advance, any member in good standing may vote by mail or by email. Votes received by mail or email must be in the possession of the Secretary/Treasurer no later than 2 days prior to any meeting.

Section 3

A voting member is defined as any member in good standing (e.g. dues are current).

**ARTICLE XII
Amendments**

Section 1

Articles of these bylaws may be amended only following written notification to all members in good standing and said amendments or proposals delivered in person to the member or mailed or emailed to a club member’s address as listed in the club membership roster no less than 10 days prior to a scheduled vote.

Section 2

Approval for amending the bylaws shall require a majority vote by the membership of the votes returned or members present, including proxy, mailed or emailed votes, All votes shall be cast as “in favor” or “not in favor” for any proposed amendment to the bylaws or amendment to any Article of the bylaws.